

Come Grow With Bolla Management

- Employment Application

An equal opportunity and affirmative action employer

Bolla Management Offers You Great Growth Opportunities & Great Benefits

- We have all types of job placements available, from convenience store clerk to hi level management positions.
- At Bolla Management we promote from within so you always have opportunities to advance and grow.
- Bolla is committed to creating and maintaining a family-like environment that values differences between people and encourages expression. Whether you have a new idea, question or concern, Bolla Management keeps an open door and an open mind.
- Bolla Management vows to always conduct ourselves in an honest and ethical behavior. We do not want anyone, anywhere, under any circumstances to be tempted to cut corners or think that they are doing the company a favor by gaining an advantage through less than ethical dealings.

Our Equal Employment Opportunity Policy

It is Bolla Management's policy to provide equal employment opportunity in conformance with all applicable laws and regulations to individuals who are qualified to perform job requirements regardless of their race, color, sex, religion, national origin, citizenship status, age, physical or mental disability, veteran or other legally protected status. The Company administers its personnel policies, programs, and practices in a nondiscriminatory manner in all aspects of the employment relationship, including recruitment, hiring, work assignment, promotion, transfer, termination, wage and salary administration, and selection for training.

Managers and supervisors are responsible for implementing and administering this policy, for maintaining a work environment free from unlawful discrimination, and for promptly identifying and resolving any problem area regarding equal employment opportunity.

Bolla Management Corp.

197 Old Country Road, Hicksville, NY 11801

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Hicksville, NY 11801**Employment Application**

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Date

Instructions (Please Print Clearly In Black Ink)

Personal Information				
Your Name - Last	First	Mi	Social Security No.	
Other names by which you have been known (for verification and reference checking purposes)				
Home Phone	Cell Phone	E-mail Address		
Permanent Address	City	State	Zip	
Previous Address (if at current address less than 5 years)			Driver's License Number/State	

Instructions (Check YES box or NO box)

Yes	No	
		If you are not a citizen of the United States, are you eligible to work in the U.S. and would you be able to provide the necessary documents of proof of the legal right to work upon hire?
		Are you under 18? If you are under 18 and still in high school, you may be required to provide a work permit upon hire.
		Have you ever been convicted of a felony? If YES, give date, place, offense, and outcome (Previous convictions do not necessarily disqualify an applicant from employment.)
		Have you ever been employed by Bolla Management? If YES, give what position(s) you held and the dates of your employment.
How were you referred to Bolla Management? <input type="checkbox"/> Bolla Management website <input type="checkbox"/> Other website <input type="checkbox"/> Advertisement <input type="checkbox"/> Self <input type="checkbox"/> Employee <input type="checkbox"/> Agency <input type="checkbox"/> Other Specify _____		

Employment Interest

Position Desired	Salary Desired	Date Available
Have you interviewed for another position at Bolla? <input type="checkbox"/> YES <input type="checkbox"/> NO If YES, when? _____		

Education and Training

Indicate last level completed: High School _____ College or University _____ Graduate School _____				
Name of High School, Technical School, and College	City, State	Major	Degree	Month/Year of Degree
Additional education, vocational, professional, military, or other information you feel may be helpful to us in considering your application				

Employment History - List the most recent employer first.			
Company Name		Street Address	
City	State	Zip	May we contact employer? <input type="checkbox"/> YES <input type="checkbox"/> NO
Starting Job Title		Final Job Title	
Supervisor's Name and Title			Phone
Reason For Leaving		Employment (Start Date - End Date)	Starting Rate of Pay Ending Rate of Pay
Job Duties			
Company Name		Street Address	
City	State	Zip	May we contact employer? <input type="checkbox"/> YES <input type="checkbox"/> NO
Starting Job Title		Final Job Title	
Supervisor's Name and Title			Phone
Reason For Leaving		Employment (Start Date - End Date)	Starting Rate of Pay Ending Rate of Pay
Job Duties			
Company Name		Street Address	
City	State	Zip	May we contact employer? <input type="checkbox"/> YES <input type="checkbox"/> NO
Starting Job Title		Final Job Title	
Supervisor's Name and Title			Phone
Reason For Leaving		Employment (Start Date - End Date)	Starting Rate of Pay Ending Rate of Pay
Job Duties			

Business Reference Data - Please list at least one present or former manager			
Name	Email Address	Phone	Business Relationship

Read Carefully and Sign	
<p>I certify that the information contained in this application is correct to the best of my knowledge, and I understand that any mis-statement or omission of information is grounds for ending the hiring process or dismissal. I authorize verification of information provided on this application; and authorize the references listed above to give you all pertinent information concerning my previous employment; and release all parties from all liability for any damage that may result from furnishing same to Bolla. I also hereby authorize Bolla Management Corp. or its agent to conduct a criminal and/or financial background check. I understand that I may be subject to pre-employment drug testing and drug testing at any time during my employment at the discretion of Bolla Management Corp. In consideration of my employment, I agree to conform to the rules and regulations of Bolla Management Corp. I further agree that either I or the Company may terminate my employment with or without cause and with or without prior notice, at any time. Finally, I understand that no representative of the Company other than an Executive Officer has the authority to enter into any agreement for employment for any specified period or time, or to otherwise alter the foregoing.</p>	
Signature _____	Date _____

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Bolla Management's Mission Statement & Guiding Principles

Our mission is to become the most successful, most recognizable, and most respected chain of gasoline stations and convenience stores in the region. We will strive to meet this objective while adhering to the highest standards of business conduct.

To Our Customers

Bolla pledges to provide our customers with the unique experience of unexpected luxury and elegance not found in the retail fueling and convenience store marketplace. Our spacious locations are elegantly decorated with the finest marble and wood that add value to our products. We pledge to provide our customers with the most competitive prices, the most courteous service and the cleanest and well maintained locations.

To Our Employees

Our employees are our greatest and most valuable resource. We treat every employee with the dignity and respect that we would wish to be treated with. We strive to create a friendly and safe work environment. There is zero tolerance for discrimination of any kind.

From the highest levels of management to entry level employees we expect only ethical and moral conduct. We encourage innovative thinking and create an atmosphere where speaking up and sharing ideas is welcome.

We reward hard work and company loyalty with career advancement opportunities. Bolla seeks to keep our employees fully engaged in their job by providing them with new and exciting challenges.

To The Communities We Service

Bolla Management provides a unique and value-added shopping experience to the communities that we service. In addition, we work hard at being great neighbors.

We're proud of our philanthropic record of providing financial support for local causes and charities.

Bolla Management locations are known for their upscale design and meticulously clean properties complete with attractive landscaping, ample parking and appropriate lighting.

Bolla Management locations have been known to increase property values in the neighborhoods where we're located.

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